

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
APRIL 10, 2023

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday APRIL 10, 2023. A workshop will begin at 1:30 P.M. in the 2nd Floor Judge's Conference Room. Court will recess and reconvene at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

Location: Howard County Courthouse, 300 S. Main St., Big Spring, TX 79720

Announcement: Please Silence All Cellphones

WORKSHOP – 1:30 PM: Judges Conference Room (2nd Floor of County Courthouse)

1. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Incentive Program for Economic Development-Mr. Mark Willis, Economic Development Corporation
- b. Tour of the Annex Building & District Courthouse
- c. Discussion / Possible Action: Pct. 2 Budget Update

Call to Order: REGULAR SESSION – 3:30 PM: 3rd Floor County Court Room (3rd Floor of Howard County Courthouse)

Citizen input for those registered to make comments-

2. Judge Johnson, Howard County Judge

- a. Discussion / Possible Action: Sexual Assault Awareness Proclamation
- b. Discussion / Possible Action: Salary Grievance Committee
- c. Discussion / Possible Action: Rural Regional Public Defender Sustainability Grant
- d. Consider a 381 Agreement (Economic Development) with 3-D Development, LLC-Mr. Mark Willis, Economic Development Director
- e. Discussion / Possible Action: Update to Contract with Walker Planning Group, LLC (Subdivision Engineer)
- f. Presentation of Financial Monthly Reports

3. Sharon Adams, County Treasurer

- a. Discussion / Possible Action: Monthly Payroll Report (March)
- b. Discussion / Possible Action: Personnel Considerations

4. Jackie Olson, County Auditor

- a. Discussion / Possible Action: Monthly Financial Report
- b. Discussion / Possible Action: Approve Invoices
- c. Discussion / Possible Action: Approve Purchase Requests
- d. Discussion / Possible Action: Budget Amendment

5. Joshua Hamby, County Attorney

- a. Discussion / Possible Action: Easement Agreement with Big Spring Sands LLC on County Airport Property

6. Chad Coburn, County Extension Agent

- a. Discussion / Possible Action: Update & Overview of Ag-Program

7. Brent Zitterkopf, County Clerk

- a. Discussion / Possible Action: Monthly Reports (March)

8. Brian Klinksiek, Road Engineer

- a. Discussion / Possible Action: Roadway Maintenance Update
- b. Discussion / Possible Action: Permission to go out for Bids on RFB 2023003 OCC & RFB 2023011 CR 40 to Complete TxDot Grant
- c. Discussion / Possible Action: Consider Accepting Low Bids on RFQ2023005m "Cattleguards" & RFQ 2023006m "Cattleguard Sills"
- d. Discussion / Possible Action: Personnel Matters/Considerations- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074

9. Discussion of Law Enforcement Radio System and take any necessary action on related oversight contract.

10. Opportunity for mention of any items to be on the future agendas.

Attest:



POSTED
FILED at 10:55 A.M. O'clock 4/16/23
BRENT ZITTERKOPF, County Clerk, Howard County, Texas
By Jessie Brown Deputy

Randy Johnson
Randy Johnson
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 10th day of April, A.D. 2023 the Commissioner Court of Howard County met in Workshop @ 1:30 PM and in Regular Session at 3:30 PM with **RANDY JOHNSON**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1 (arrived @ 1:48 PM), **CASH BERRY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **DOUG WAGNER**, Commissioner Precinct No. 4.

Workshop was called to order @ 1:31 PM.

Angela Griffin, JP1-1, came in for Kandi Campbell, JP2, concerning the JP2 budget update concerning a John Doe burial for a body that is currently with South Plains Pathology. There was no action taken on this date.

Mark Willis with the Economic Development Corporation spoke requesting an Economic Development Incentive for an unnamed company that is possibly going to open a location in Big Spring. Action will be taken during the Regular Session.

Judge Johnson presented to the Court that the County is required to form a Salary Grievance Committee that is to be made up of the following Elected Officials: Sheriff, County Tax Assessor-Collector, County Treasurer, County Clerk, District Clerk and County Attorney. In addition, it is to include 3 community members to be made up of those that have served on a Grand Jury in the last Calendar Year, as per Local Government Code Title 5: Chapter 152. Section .014 and .015. Those community members names were drawn by random draw in the order they are to be called if and when the Committee needs to be activated. Action will be taken in the Regular Meeting.

The Court then moved to the Courthouse Annex Building to tour the facility and discuss the maintenance and other needs at that building. No action taken concerning the tour.

The meeting reconvened in Regular Session @ 3:33 PM.

A motion was made by Commissioner Long and seconded by Commissioner Ray not to move forward with a 381 Agreement with 3-D Development, LLC as requested by Mark Willis of the Economic Development Corporation. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Johnson read the Sexual Assault Awareness Month Proclamation he signed to recognize Sexual Assault Awareness Month in Big Spring, Howard County, Texas as we work together to eliminate sexual assault from our community. No action needed.

A motion was made by Judge Johnson and seconded by Commissioner Wagner to approve the Salary Grievance Committee as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to move forward with the process of obtaining the Rural Regional Public Defender Sustainability Grant and then review it if received before accepting as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to move forward with the Agreement for Temporary Contract Services with Walker Planning Group, LLC and giving Judge Johnson permission to sign the contract once it has been signed by Cameron Walker. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the March 2023 Monthly Reports for Angela Griffin, JP1-1, Mike Averette, JP1-2, Kandi Campbell, JP2-1 and November 2022 thru March 2023 for the Texas Agrilife Extension Service as presented by Judge Johnson. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the Treasurer's Monthly Payroll Report for March 2023 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to accept the County Auditor's Monthly Report for February 2023 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to approve the Purchase Requests as presented by Baldomar Cortez, Jimmie Long and Jackie Olson,

County Auditor. The requests are as follows: Sheriff for Camera system cabling from Cain Electric @ \$1896.30; IT for Adobe Acrobat Pro License from CDWG @ \$1680; Detention Center for Inmate Deck Shoes from ICS @ \$3000; Sheriff for cell phone forensic software from Cellebrite @ \$16,487.50 (to be paid from donation fund); Courthouse Maintenance for paint & supplies to paint old jail from Sherman Williams @ \$2650; Courthouse Maintenance for old jail storage shelf supplies from Higginbotham @ \$5150; Courthouse Maintenance for metal partitions for 3 men's restrooms from TCS Companies @ \$8694; Courthouse Maintenance for ceiling tiles for Library from Custom Acoustics, LLC @ \$11,383.20; Courthouse Maintenance for changing to LED flat panel fixtures in District Courtroom from BNB Electric @ \$4000 and Courthouse Maintenance for cutting and mounting Howard County Veterans Memorial sign @ \$1800. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Wagner to approve an Easement Agreement with Big Spring Sands LLC adding to the agreement that both parties must agree on any renewal and then allowing the County Judge to sign the contract once the that amendment has been made and the contract is signed by Big Spring Sands as presented by Commissioner Long in the absence of Joshua Hamby, County Attorney. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Chad Coburn, County Extension Agent gave an update and overview of the Ag-Program. No action needed.

A motion was made by Commissioner Long and seconded by Commissioner Ray to accept the County Clerk's Monthly Report for March 2023 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave roadway maintenance updates in Precincts 1 & 3 as well as letting Commissioners know the best way for potholes on County Roads to be reported. No action needed.

A motion was made by Commissioner Ray and seconded by Commissioner Berry to give permission to go out for bid on RFB 2023003 OCC and RFB 2023011 CR 40 (no paperwork provided to Clerk) to complete the TxDOT Grant as requested by Brian Klinksiek, County Road

Administrator. A vote was taken and the members of the Court unanimously voted "AYES".
Motion carried.

A motion was made by Commissioner Berry and seconded by Commissioner Wagner to accept the low bids on RFQ2023005M from Phillips Fabrication @ \$227,880 and RFQ 2023006M to Landers Septic & Concrete @ \$19,620 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court moved into Executive / Closed Session @ 5:03 PM

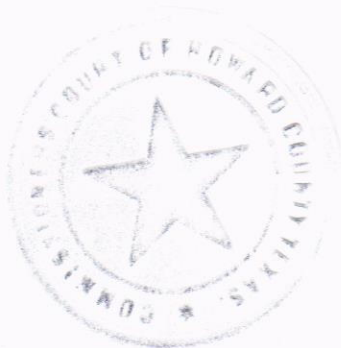
The Court reconvened in Regular Session @ 5:17 PM with no action being taken from the Executive / Closed Session.

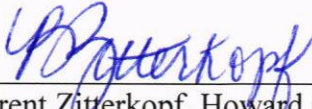
A motion was made by Commissioner Long and seconded by Commissioner Ray to approve an Agreement for Temporary Contract Services with Craig Bailey allowing Judge Johnson to sign the agreement once it has been signed by Craig Bailey. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court was adjourned @ 5:23 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for April 10, 2023.





Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas